



Disciplinary Committee Charter

CONTENTS

1. Introduction
2. Roles of the Disciplinary Committee
3. Responsibility
4. Membership
5. Meeting frequency
6. Authority
7. Reporting Responsibilities
8. Review of Disciplinary Committee Performance and Charter
9. Meeting Procedures
10. Quorum

1. INTRODUCTION

This Charter has been developed and approved by the Board of DOOLEYS to outline the manner in which the Disciplinary Committee discharges its responsibilities.

The Committee is known as the Disciplinary Committee of the Club for the purposes of the Registered Club Act and DOOLEYS Lidcombe Catholic Club Constitution.

2. ROLE OF THE DISCIPLINARY COMMITTEE

The Committee is governed by the Club's Code for Committees.

3. RESPONSIBILITIES

The Committee is responsible for member's Disciplinary matters including:

- Non-compliance with Rule 35 of the Constitution and
- Disciplinary arrangements for non-compliance

The Committee must follow the protocols in Rule 36 (Disciplinary Proceedings) of the Constitution.

The Committee must apply the rules of natural justice and should take legal advice when any unusual or problematic situation arises.



Disciplinary Committee Charter

The Committee must be mindful that Members have the right to take the Club to Court if the Club does not apply the rules of natural justice as amended by the Club's own rules.

The Committee may make final decisions when disciplining a member, subject to the Club's Constitution.

The Committee must make decisions that conform to the requirements of:

- The Registered Clubs Act, including Section 10 (Requirements to be met by Clubs) and Section 30(1) (Rules of Registered Clubs)

4. MEMBERSHIP

4.1 The Board appoints the Disciplinary Committee members

4.2 The Committee must be comprised of at least three Board members, all of whom are determined by the Board to be independent

5. MEETING FREQUENCY

The Committee shall meet as required.

6. AUTHORITY

The Disciplinary Committee has delegated authority from the Board to fulfil its responsibilities, including:

6.1 having access to adequate internal and external resources, including having access to management, employees and information relevant to its responsibilities under this Charter, through the Chairperson or the CEO; and

6.2 Obtaining independent advice, from the Club's external lawyers in relation to Committee matters.

6.3 To impose penalties as seen fit and in accordance with DOOLEYS Constitution. Penalties to apply from date of citation meeting.

7. REPORTING RESPONSIBILITIES

The Chairperson of the Disciplinary Committee updates the Board regularly about matters relevant to the Disciplinary Committee's role,



Disciplinary Committee Charter

responsibilities, activities, and matters considered, discussed and resolved at Committee meetings.

8. REVIEW OF DISCIPLINARY COMMITTEE PERFORMANCE AND CHARTER

8.1 In order to ensure that the Disciplinary Committee is fulfilling its duties, it:

8.1.1 Undertakes an annual self-assessment of its performance against the requirements of its Charter and provides that information to the Board

8.1.2 Provides any information the Board may request to facilitate its review of the Committee's performance and its members

8.2 The Disciplinary Committee reviews and assesses the adequacy of the Disciplinary Committee Charter annually, and seeks Board approval for any changes

8.3 Amendments to the Charters are to be approved by the Board

9. MEETING PROCEDURES

The Board and Board Committee Procedural Rules set out the procedures for meeting of the Committee.

10. QUORUM

A quorum of the Disciplinary Committee is 3 members of the Board.